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Letter No. 24-66/2022-DGT/2
Department of Telecom
O/o DG Telecom HQ

Dated 31-10-2022

To

All LSA Heads

Subject: Weeding out of records relating to LSAs

In continuation to TERM Wing earlier Letter No. 19-1/2013-TERM dated 20.11.2015 (**Annexure-I),** following paras of above referred letter stand amended with immediate effect as below:-

SN	Para No. as per letter dated 20.11.2015	Item	Existing weeding out recommendations	Amended Weeding out recommendations
1	Para no. 3	**Rollout Service Testing Records**	All roll out related documents are statutory in nature and needs to be preserved for licence period of TSPs	Rollout related documents for the TSPs which are not operational and no legal issues are pending against them with respect to MRO may be weeded out by preserving them in digital mode. For the operational TSPs, rollout related documents needs to be preserved for the licence period of TSP.
		Preservation of monthly customer Data supplied by TSPs: Routine	May be weeded out after three years from the date of submission of the	The monthly subscriber database supplied by the TSPs may be returned to the TSP after three

2	Para no. 10	Customer data provided by TSPs for generating sample for CAF Audit	data in soft copy. Backup can be taken in server before weeding out the records	years from the date of its submission, if the full penalty for that month is paid and there is no dispute/litigation pending

This is issued with the approval of Competent Authority.

Signed by Karan Goyal
Date: 31-10-2022 10:13:20

Encl: As Above

(Karan Goyal)
ADG (LC), DGT HQ

Copy to: DDG (AS), AS Wing, DoT HQ