Government of India

Ministry of Communications

Department of Telecom

O/o DG Telecom HQ

Dated 15/07/2021

To

All Unified Licensees (having Access Service Authorization)/Unified Licensees (AS)/ Unified Access Service Licensees/ Cellular Mobile Telephone Service Licensees

Subject: Standardization of nomenclature of 'crop images' submitted by TSPs to LSAs along with monthly subscriber database

Presently, as per DoT instructions dated 09.08.2012 and further instructions dated 03-03-2014, TSPs are required to submit scanned photograph of the subscriber in separate CDs/DVDs/Hard Disks as required under para 11 (i) of of instructions dated 09.08.2012 along with monthly subscribe database which will be linked through mobile number of the subscriber for mapping. Although, there is no standardised format for 'naming' the scanned photograph (crop image of subscriber) file, yet it is observed that most of the TSPs are naming it as 'mobile number' issued to the customer.

2. In order to uniquely link the crop image file (scanned photograph) to a customer, the nomenclature of submission of scanned photograph of subscriber ('crop images') by TSPs is standardized as 'Mobile Number'_'CAF Number'. The extension of the file may vary as per type of file.

3. The above instructions are applicable prospectively after one month from the date of its issuance so that TSPs can make necessary changes in their back-end IT systems.

Signed by Karan Goyal
Date: 15-07-2021 17:12:41
Reason: Approved

This is issued with the approval of Competent Authority.

(Karan Goyal)
ADG (P&N)